

Safe Work Method Statement – Removal of Asbestos Containing Materials & Minor Damage of ACM

This safe work method statement is generic in nature can be used as a guide in developing your SWMS All PCBU's when undertaking high risk construction work are to have in place a Safe Work Method Statement (SWMS). Where there are differences in the control measures to employed between your and this SWMS the higher of the two control measures are to be implemented – this or your own SWMS. This SWMS needs to be reviewed against site conditions upon commencing work. Where site conditions prevent works to be carried out in accordance with this SWMS than another is to be written and Site Supervisor notified.

Name of PCBU/Principal Builder		Name of Principal Contractor	Bay Building Services	
Work Activity:	Removal of Asbestos Containing Materials	Work Location:		
High Risk Construction Work:	<ul style="list-style-type: none"> • Asbestos 			
	<ul style="list-style-type: none"> • Fall from height 	Site Supervisor:		
	<ul style="list-style-type: none"> • Falling objects 	Emergency Contact:	1399 766 216	Contact No:
Date of SWMS	02/04/2018	Review Date		
Have workers been consulted about the SWMS?	All workers are required to be consulted with regards to the SWMS and control measures contained in the SWMS.			
Person Responsible for ensuring compliance with SWMS	Different PCBU's/Employers and Contractors will encounter different High Risk activities. All PCBU's/Employers are responsible for reviewing this SWMS against site conditions and ensure work occurs in accordance with the SWMS.			
Person(s) Responsible (for reviewing the SWMS)	PCBU's/Employers should review this SWMS and apply the control measures outlined for the various High Risk activities that they may undertake. Where works cannot occur in accordance with this or your own SWMS contact is to be made with the Site Supervisor.			
Work Step	Hazard for Works	Control Measures for the Hazards		
Pre-Start Check at Site	Site hazards may impair works	<ul style="list-style-type: none"> • Undertake pre-site inspection verify conditions on site will enable works to be carried out in accordance with the SWMS. • Discuss site specific works with the Site Supervisor reviewing site signage, Safety Management Plan, for site specific hazards • Ensure all employees are made aware of any site specific hazards to works • If SWMS are to be changed copy is to be provided to site supervisor • Construction Inducted employees and contractors are only allowed to undertake construction works • Only certified and/or licensed personnel are to operate mobile equipment and removal of asbestos • Operation of items of plant are to be undertaken by certified or licensed workers 		

Preparation & Consultation	Exposure to asbestos	<ul style="list-style-type: none"> - Removal work to be assigned to a suitably qualified asbestos removals - Notify regulatory authority of proposed removal works - Co-ordinate the works with the nominated hygienist with regards to methods to be employed, inspections, decontamination, control monitoring and clearance inspections - Ensure all parties have been notified of the commencement of works - Asbestos removal company to prepare an asbestos removal control plan & identify asbestos containing materials
Work in public spaces	Potential exposure to asbestos	<ul style="list-style-type: none"> • Isolate the site where possible with 1.8m high fence with chain link and lockable gate • Restrict access from general public <p>Option 2</p> <ul style="list-style-type: none"> • Isolate asbestos work with barriers • extending 10m from asbestos • Provide public with knowledge of work undertaken and assist with any concerns • Erect appropriate signs and keep all access points locked at all times
Windows, doors, and air intakes to be sealed	Potential exposure to asbestos	<ul style="list-style-type: none"> • Windows, air intakes, and ventilators that lead into occupied areas are to be sealed off • Lay plastic drop sheets to work areas to minimize clean up and cross contamination • For internal works doorways are to be sealed off
Isolate electrical services	Electrocution	<ul style="list-style-type: none"> • Isolate or remove power sources affecting the area • Use protected RCD equipment when using power • All power tools to be inspected and tagged
Personal Protective Equipment to be Used	Exposure to asbestos	<ul style="list-style-type: none"> • During any work in the contaminated area prior to final clearance hooded asbestos overalls are to be worn • A P3 filter with half face respirator to be used • Approved safety footwear, eyewear, ear protection, and canvas gloves to be worn
Removal of asbestos containing materials	Exposure to asbestos	Removal of asbestos to be performed in accordance with the requisite state code of practice for the removal of asbestos containing materials.
Cleaning of work zone following removal	Asbestos	<ul style="list-style-type: none"> • Following removal works all surfaces are to be thoroughly cleaned using HEPA filtered vacuum and wet wipe techniques • On completion site is to be carefully checked for visible asbestos containing materials • Any asbestos materials found are to be placed into asbestos labeled 200mm plastic bags • The nominated hygienist is to issue a clearance certificate

		<ul style="list-style-type: none"> Removal of barriers signage, fencing, and equipment can only be removed following the issuance of the clearing certificate
Waste disposal	Asbestos	<ul style="list-style-type: none"> All waste are to be placed into asbestos labelled drums or 200mm plastic bags All waste is to be removed from site and transferred to the relevant state asbestos licensed landfill. Dockets for disposal are to be forwarded to Bay Building
Clearance inspection	Asbestos	<ul style="list-style-type: none"> An independent hygienist is to supply monitoring and/or visual inspection to clear work areas for the safe re-entry by unprotected personnel
Identification of asbestos containing products	Asbestos	<ul style="list-style-type: none"> Where asbestos containing products are to remain in place during construction work they should be labelled as containing asbestos Trades are to avoid damaging or removing the identified asbestos product. If there is a need to remove the asbestos product due to construction difficulties contact is to be made with the Supervisor.
Accidental damage of asbestos cement sheeting	Inhalation of airborne asbestos dusts	<p>If workers damage an identified asbestos installation they are to immediately notify the Supervisor. The following procedure shall be followed:</p> <ul style="list-style-type: none"> Work is to cease in the area where the asbestos cement sheet has been damaged and contact made with the Site Supervisor. An exclusion zone of 10sqm maybe required around the damaged ACM. The asbestos cement sheet and any debris shall be left in place and access to the area limited. Ensure no further contact or disturbance of the material occurs During the clean up personnel performing the work shall wear PPE in the form of disposable overalls and a half face P2 respirator. Dry sweeping of the asbestos shall not occur Exposed asbestos cement sheeting can be sealed with the application of a glue and water mixture sprayed onto the surface or via an acrylic paint spray. The asbestos waste shall be placed into a 200-micron asbestos waste bag, labelled and subsequently disposed of as asbestos waste in accordance with EPA requirements.